

How to Attend a Zoom Meeting

Prior to the meeting, you will receive an “invitation to the meeting” link that can be accessed from your computer, tablet or smart phone.

If you have never used Zoom, you will be prompted to download the application. This will take 5-10 minutes, depending on your device. Once you have downloaded the app, you have the option to create an account. You do not need to create an account to access the meeting. [Click here](#) to download Zoom.

Some things to remember when using Zoom:

When you join the meeting, you will be asked to choose an audio conference option. **Choose "Join with computer audio"**. This allows the application to use the microphone on your device, you will still have video.

Please test your speaker, microphone and camera in advance to be sure they are working.

The host will be able to mute participants to cut down on background noise. Please keep your audio muted as much as possible during the meeting. Once you have joined the meeting, you will see a microphone icon which will allow you to mute/unmute your audio.

The Peck Family Foundation will host a test **Zoom Happy Hour on Saturday, July 11th** at 1pm (Pacific), 2pm (Mountain), 3 pm (Central), 4 pm (Eastern).

You will receive a Zoom meeting invitation a week before.
Please "drop in" and say hi!

If you need further assistance, visit [ZOOM](#) for an interactive tutorial.

There is also a link to a test meeting